



Town of Tewksbury

MINUTES

Committee: Beautification Committee

Date: Wednesday August 20, 2014

Time: 6:00pm

Location: Tewksbury Public Library, Chandler Street, Tewksbury

Members present: Jackie Stone, Paige Impink, Tracy Clement, Sandi Wilson, Scott Wilson, Jeannette Waugh, guest

Members absent: Doug Sears, Dan Elliman

The meeting was called to order at: 6:18pm

Meeting Motions / Actions and Summary of Discussions:

The minutes of the 7.23.14 meeting were unanimously accepted.

The Committee agreed that the Fall Clean Up day would be Saturday, October 4, 2014 with the Spring clean up scheduled for Saturday, May 16, 2015. The hours to be 9am-2pm. The committee discussed businesses offering bags to residents for clean up and also having flyers available at Fall Fest for people to learn about the event.

The revised letter to businesses was circulated. Paige will have the letter printed at town hall for eventual distribution by mail or hand delivery.

Jeanette Waugh from the Tewksbury Community of Artists attended to discuss the Switchbox Art Project. She felt that only a few members might participate, but agreed that the TCA expertise and art/non profit status would be helpful in trying to secure grants for honoraria and evaluating design submissions. It was decided there should be a subcommittee to create guidelines and a process. The Subcommittee will be Scott, Sandi, Jeanette and Paige. No set time on this project but Scott will present at next BOS meeting Sept. 9.

Jackie explained that the Town Manager has asked for a budget for the Adopt an Island program. Jackie proposed a budget covering AAI containers, mulch, soil, signs and miscellaneous materials for the BC purposes such as Clean Up Day events. Must be submitted before close of Warrant for Special town meeting on Friday, 8.22.14. Committee discussed AAI guidelines and settling on cost of \$75 to participate. Room for further discussion based on budget considerations – who accepts responsibility for each piece, to charge or not to charge, acceptable containers, etc.

Meeting was adjourned at: 7:55pm

Next meeting:

Date: Wednesday, September 10, 2014

Time: 6:00pm

Place: Tewksbury Public Library, Trustees Room, Tewksbury

Respectfully submitted, Paige Impink, Secretary

Minutes approved by Committee on: _____ 9/10/14 _____

**Documents circulated:

Draft letter to businesses introducing Beautification Committee

Switchbox Art project supporting materials

Budget proposal for submission to Town Manager